

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, May 4, 2015

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Rashain Carriere-Williams	Mike Spinato
Quin Bates	Paula LaCour	Logan Williamson
Bob Bradley	Dede Lyman-Redfearn	

Authority Board Members Absent:

Rose Gilbert Rafael Saddy

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Nicole Sullivan-Green, DDCCS Director
Julie Shaw, CEO, JeffCare
Beverly Devall, COO/CFO

Guest in Attendance:

Lee McKee, Prospective Board Member

The meeting was called to order by Mr. Williamson at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. Lyman-Redfearn to accept the agenda as presented.
Seconded by Ms. LaCour. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. LaCour made a motion to accept the minutes as presented prior to the meeting.
Seconded by Mr. Spinato. Passed unanimously.

4. Required Agenda Approvals.

A) Financial Planning & Budgeting Monitoring Report – Mr. Williamson asked if Board members had a chance to review the Financial Planning & Budgeting monitoring report

provided prior to the meeting and if they had any comments or questions. Hearing none, Mr. Williamson asked for a motion to approve the monitoring report. A motion was made by Ms. LaCour to accept the Financial Planning & Budgeting monitoring report as presented prior to the meeting. Seconded by Ms. Carrier-Williams. Passed unanimously.

B) Financial Condition & Activities – Internal Monitoring Report - Mr. Williamson asked if Board members had a chance to review the Financial Condition & Activities – Internal monitoring report provided prior to the meeting and if they had any comments or questions. Hearing none, Mr. Williamson asked for a motion to approve the monitoring report. A motion was made by Ms. Lyman-Redfearn to accept the Financial Condition & Activities – Internal monitoring report as presented prior to the meeting. Seconded by Ms. Carrier-Williams. Passed unanimously.

C) Financial Quarterly Report (Jan. - Mar.) - Mr. Williamson asked if Board members had a chance to review the Financial Quarterly Report provided prior to the meeting and if they had any comments or questions. Hearing none, Mr. Williamson asked for a motion to approve the Financial Quarterly report. A motion was made by Ms. Carrier-Williams to accept the Financial Quarterly report as presented prior to the meeting. Seconded by Ms. LaCour. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- HRSA Site Visit – Ms. Rhoden asked Ms. Shaw to present the HRSA Site Visit report to the Board. Ms. Shaw presented a slide presentation and reviewed for the Board. A discussion followed.
- FY16 State General Fund and Inter-Agency Transfer – Ms. Rhoden reported there has not been much movement regarding HB 1 in the Legislature at this time. Ms. Rhoden spoke about cuts DHH is now taking and how they will affect JPHSA. A discussion followed.
- Power Outage – Ms. Rhoden reported on the power outage JPHSA sustained during a rain storm on Monday, April 27. She stated JPHSA was without power from 11:30 a.m. Monday through 3:30 p.m. Wednesday, April 29. Ms. Rhoden reported JPHSA remained open, working with flashlights and laptops. She also stated Rep. Lopinto realized JPHSA was without power and contacted Ms. Valenti to let us know he had placed JPHSA on a priority list with Entergy. A discussion followed.

B) Policy Review – Global Governance Commitment Policy – Mr. Williamson opened discussion regarding the Global Governance Commitment Policy. There were no changes to this policy.

Governance Style Policy – Mr. Williamson opened discussion regarding the Governance Style Policy. There were no changes to this policy.

Board Job Description – Mr. Williamson opened discussion regarding the Board Job Description Policy. There were no changes to this policy.

C) Policy Governance Training - Deferred

D) Board Retreat – Mr. Williamson opened discussion regarding the Board Retreat for this year stating a preliminary proposal was received from Dr. Tremaine to work with the Board in the Policy Governance Model. He stated she proposes Saturday, October 3, 2015. A discussion followed. After discussion, Mr. Williamson asked Ms. Valenti to contact Dr. Tremaine to see if her schedule could accommodate October 24th or November 7th and place on the June 8, 2015 agenda for further discussion.

E) JeffCare Update – Mr. Bates stated Ms. Shaw’s report earlier covered his update for this month.

F) Board Linkage Update – None.

G) Board Recruitment – Ms. Valenti reported the Board now has openings in the Mental Health, General position and in the Addictive Disorder, General position. She asked Board members to continue to recruit for prospective members.

Ms. Valenti reported Ms. McKee has been recommended to the Governor for appointment through a letter from the Board Chair. She stated this process usually takes a while, but until the appointment is made Ms. McKee can participate in Board discussions, however, she will not be able to vote at this time.

H) Financial Disclosure Tier 2.1 – Deadline May 15, 2015 – <https://www.ethics.state.la.us/Pub/FinDiscl/F417s.pdf> - Ms. Valenti reminded the Board to fill out the disclosure form and mail or fax to the State.

I) Executive Session – Strategic Planning & Personnel Issue

A motion was made by Ms. Carriere-Williams to go into Executive Session to discuss strategic planning and personnel issues. Seconded by Mr. Bradley. Passed unanimously. (6:52 p.m.)

The Board returned to regular session at 7:45 p.m.


6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on Monday, **June 8, 2015**, 6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W., Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:49 p.m. by a motion made by Ms. Carriere-Williams. Seconded by Ms. Lyman-Redfearn. Passed unanimously.



LOGAN K. WILLIAMSON
JPHSA Chairperson